

INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF DRUMMOND PRIMARY SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

The Auditor-General is the auditor of Drummond Primary School (the School). The Auditor-General has appointed me, Kenneth Sandri, using the staff and resources of Crowe, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 19, that comprise the Statement of Financial Position as at 31 December 2020, the Statement of Comprehensive Revenue and Expense, Statement of Changes in Net Assets/Equity and Cash Flow Statement for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2020; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards Reduced Disclosure Regime.

Our audit was completed on 13 May 2021. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board for the financial statements

The Board is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board's responsibilities, in terms of the requirements of the Education and Training Act 2020, arise from section 87 of the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.

- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board is responsible for the other information. The other information comprises the information included on pages 20 to 21, but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Kenneth Sandri
Crowe New Zealand Audit Partnership
On behalf of the Auditor-General
Invercargill, New Zealand

DRUMMOND SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number: 1650

Principal: Tania McKenzie

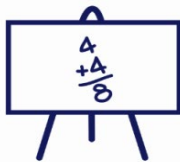
School Address: 5 Domain Road, Drummond

School Postal Address: 5 Domain Road, RD 3, Drummond

School Phone: 03 236 2886

School Email: office@drummond.school.nz

Accountant / Service Provider:



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DRUMMOND SCHOOL

Annual Report - For the year ended 31 December 2020

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Drummond School

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Paul Andrew Cochran

Full Name of Board Chairperson

Tania Elizabeth Mykette

Full Name of Principal

[Signature]

Signature of Board Chairperson

Tania Mykette

Signature of Principal

13-5-21

Date:

13-5-21

Date:

Drummond School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

	Notes	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Revenue				
Government Grants	2	713,406	646,500	661,285
Locally Raised Funds	3	51,411	44,100	46,031
Interest income		1,094	2,000	1,837
		<hr/>	<hr/>	<hr/>
		765,911	692,600	709,153
Expenses				
Locally Raised Funds	3	20,871	16,800	13,294
Learning Resources	4	443,201	411,400	423,465
Administration	5	50,251	47,225	52,661
Finance		1,453	-	409
Property	6	222,713	199,600	201,645
Depreciation	7	14,773	15,000	12,309
Loss on Disposal of Property, Plant and Equipment		-	-	4,795
		<hr/>	<hr/>	<hr/>
		753,262	690,025	708,578
Net Surplus / (Deficit) for the year		12,649	2,575	575
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
		12,649	2,575	575

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Drummond School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January		<u>162,598</u>	<u>162,598</u>	<u>162,023</u>
Total comprehensive revenue and expense for the year		12,649	2,575	575
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant		3,350	-	-
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
Equity at 31 December	22	<u>178,597</u>	<u>165,173</u>	<u>162,598</u>
Retained Earnings		178,597	165,173	162,598
Reserves		-	-	-
Equity at 31 December		<u>178,597</u>	<u>165,173</u>	<u>162,598</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Drummond School

Statement of Financial Position

As at 31 December 2020

		2020	2020	2019
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	106,682	43,259	120,392
Accounts Receivable	9	19,702	15,000	17,881
GST Receivable		1,086	1,432	1,432
Prepayments		-	339	339
Investments	10	40,000	50,000	40,000
		<u>167,470</u>	<u>110,030</u>	<u>180,044</u>
Current Liabilities				
Accounts Payable	12	32,863	25,000	26,796
Provision for Cyclical Maintenance	13	32,300	-	28,438
Finance Lease Liability - Current Portion	14	3,786	2,015	2,015
Funds held in Trust	15	488	-	37,536
Funds held for Capital Works Projects	16	-	-	7,319
		<u>69,437</u>	<u>27,015</u>	<u>102,104</u>
Working Capital Surplus/(Deficit)		98,033	83,015	77,940
Non-current Assets				
Property, Plant and Equipment	11	91,577	93,284	88,284
		<u>91,577</u>	<u>93,284</u>	<u>88,284</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	13	2,500	7,000	2,000
Finance Lease Liability	14	8,513	4,126	1,626
		<u>11,013</u>	<u>11,126</u>	<u>3,626</u>
Net Assets		<u>178,597</u>	<u>165,173</u>	<u>162,598</u>
Equity	22	<u>178,597</u>	<u>165,173</u>	<u>162,598</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



Drummond School

Statement of Cash Flows

For the year ended 31 December 2020

		2020	2020	2019
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		200,719	136,500	155,236
Locally Raised Funds		51,411	45,600	46,031
Goods and Services Tax (net)		346	-	948
Funds Administered on Behalf of Third Parties		(37,048)	(37,536)	-
Payments to Employees		(124,757)	(63,500)	(85,708)
Payments to Suppliers		(90,645)	(52,506)	(107,831)
Cyclical Maintenance Payments in the year		-	(28,438)	-
Interest Paid		(1,453)	-	(409)
Interest Received		1,094	2,000	1,837
Net cash from/(to) Operating Activities		(333)	2,120	10,104
Cash flows from Investing Activities				
Proceeds from Sale of Property Plant & Equipment (and Intangibles)		-	-	-
Purchase of Property Plant & Equipment (and Intangibles)		(6,527)	(10,000)	-
Purchase of Investments		-	-	-
Proceeds from Sale of Investments		-	-	-
Net cash from/(to) Investing Activities		(6,527)	(10,000)	-
Cash flows from Financing Activities				
Furniture and Equipment Grant		3,350	-	-
Finance Lease Payments		(2,881)	(7,500)	(1,854)
Funds Held on behalf of Third Parties		-	-	(2,794)
Funds Held for Capital Works Projects		(7,319)	(7,319)	7,319
Net cash from/(to) Financing Activities		(6,850)	(14,819)	2,671
Net increase/(decrease) in cash and cash equivalents		(13,710)	(22,699)	12,775
Cash and cash equivalents at the beginning of the year	8	120,392	65,958	53,183
Cash and cash equivalents at the end of the year	8	106,682	43,259	65,958

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



Drummond School

Notes to the Financial Statements

For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Drummond School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. "Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 13.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the significant accounting policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives.

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Grants for the use of land and buildings are also not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Proprietor. Use of land and building grants are recorded as income in the period the school uses the land and building.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.



g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

j) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements to Crown Owned Assets	20–50 years
Furniture and equipment	5–10 years
Information and communication technology	5 years
Motor vehicles	5 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

k) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

l) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

m) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

n) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

p) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

q) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

r) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

s) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Operational Grants	152,187	128,000	133,898
Teachers' Salaries Grants	322,324	350,000	351,376
Use of Land and Buildings Grants	172,482	160,000	154,673
Other MoE Grants	66,053	8,000	20,747
Other Government Grants	360	500	591
	<u>713,406</u>	<u>646,500</u>	<u>661,285</u>

Other MOE Grants total includes additional COVID-19 funding totalling \$21,177 for the year ended 31 December 2020.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Revenue			
Donations	9,605	6,000	5,069
Activities	9,436	6,600	3,849
Trading	2,689	4,000	5,146
Fundraising	18,010	18,000	15,884
Other Revenue	11,671	9,500	16,083
	<u>51,411</u>	<u>44,100</u>	<u>46,031</u>
Expenses			
Activities	6,216	5,600	6,966
Trading	3,173	4,000	1,023
Fundraising (Costs of Raising Funds)	4,451	5,200	3,576
Other Locally Raised Funds Expenditure	7,031	2,000	1,729
	<u>20,871</u>	<u>16,800</u>	<u>13,294</u>
<i>Surplus/ (Deficit) for the year Locally raised funds</i>	<u>30,540</u>	<u>27,300</u>	<u>32,737</u>

4. Learning Resources

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Curricular	10,780	13,400	10,861
Employee Benefits - Salaries	427,121	385,500	405,663
Staff Development	5,300	12,500	6,941
	<u>443,201</u>	<u>411,400</u>	<u>423,465</u>

5. Administration

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Audit Fee	3,400	3,100	3,369
Board of Trustees Fees	2,650	3,500	3,495
Board of Trustees Expenses	344	1,000	1,100
Communication	1,207	3,000	2,705
Consumables	8,216	11,000	9,861
Operating Lease	322	-	998
Other	10,224	5,325	9,943
Employee Benefits - Salaries	19,349	16,000	17,290
Insurance	339	400	-
Service Providers, Contractors and Consultancy	4,200	3,900	3,900
	50,251	47,225	52,661

6. Property

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Caretaking and Cleaning Consumables	2,657	2,000	1,453
Cyclical Maintenance Provision	4,362	5,000	1,653
Grounds	7,610	5,000	9,123
Heat, Light and Water	11,553	10,500	12,455
Rates	1,162	1,100	1,092
Repairs and Maintenance	3,432	4,000	7,065
Use of Land and Buildings	172,482	160,000	154,673
Employee Benefits - Salaries	19,455	12,000	14,131
	222,713	199,600	201,645

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
House	1,600	-	-
Building Improvements - Crown	3,454	1,000	3,814
Furniture and Equipment	4,668	10,000	5,077
Information and Communication Technology	1,790	1,000	1,431
Leased Assets	3,261	3,000	1,987
	14,773	15,000	12,309

8. Cash and Cash Equivalents

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Westpac Cheque Accounts	21,356	43,259	22,329
Westpac 25 Account	36,244	-	29,778
Westpac 01 Account	1,630	-	1,629
Short-term Bank Deposits	48,209	-	22,690
Westpac 17 Account	959	-	44,434
Westpac Visa	(1,716)	-	(468)
Cash and cash equivalents for Statement of Cash Flows	<u>106,682</u>	<u>43,259</u>	<u>120,392</u>

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Teacher Salaries Grant Receivable	19,702	15,000	17,881
Receivables from Exchange Transactions	-	-	-
Receivables from Non-Exchange Transactions	19,702	15,000	17,881
	<u>19,702</u>	<u>15,000</u>	<u>17,881</u>

10. Investments

The School's investment activities are classified as follows:

	2020	2020	2019
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Current Asset			
Short-term Bank Deposits	40,000	50,000	40,000
Non-current Asset			
Long-term Bank Deposits	-	-	-
Total Investments	<u>40,000</u>	<u>50,000</u>	<u>40,000</u>

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Land	14,000	-	-	-	-	14,000
House	27,989	-	-	-	(1,600)	26,389
Building Improvements	23,073	-	-	-	(3,454)	19,619
Furniture and Equipment	15,965	2,697	-	-	(4,668)	13,994
Information and Communication Technology	3,794	3,830	-	-	(1,790)	5,834
Leased Assets	3,463	11,539	-	-	(3,261)	11,741
Library Resources	-	-	-	-	-	-
Balance at 31 December 2020	88,284	18,066	-	-	(14,773)	91,577

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Land	14,000	-	14,000
Buildings	66,000	(39,611)	26,389
Building Improvements	99,993	(80,374)	19,619
Furniture and Equipment	63,154	(49,160)	13,994
Information and Communication Technology	26,051	(20,217)	5,834
Leased Assets	27,107	(15,366)	11,741
Balance at 31 December 2020	296,305	(204,728)	91,577

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2019	\$	\$	\$	\$	\$	\$
Land	14,000	-	-	-	-	14,000
House	27,989	-	-	-	-	27,989
Building Improvements	26,887	-	-	-	(3,814)	23,073
Furniture and Equipment	21,042	-	-	-	(5,077)	15,965
Information and Communication Technology	5,225	-	-	-	(1,431)	3,794
Leased Assets	5,450	-	-	-	(1,987)	3,463
Library Resources	4,795	-	(4,795)	-	-	-
Balance at 31 December 2019	105,388	-	(4,795)	-	(12,309)	88,284

2019	Cost or Valuation \$	Accumulated Depreciation \$	Net Book Value \$
Land	14,000	-	14,000
House	66,000	(38,011)	27,989
Building Improvements	99,993	(76,920)	23,073
Furniture and Equipment	60,457	(44,492)	15,965
Information and Communication Technology	22,221	(18,427)	3,794
Leased Assets	15,568	(12,105)	3,463
Library Resources	-	-	-
Balance at 31 December 2019	278,239	(189,955)	88,284

12. Accounts Payable

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Operating Creditors	8,382	7,000	5,737
Accruals	3,550	3,000	2,912
Banking Staffing Overuse	-	-	17,881
Employee Entitlements - Salaries	19,702	15,000	-
Employee Entitlements - Leave Accrual	1,229	-	266
	32,863	25,000	26,796
Payables for Exchange Transactions	32,863	25,000	26,796
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	32,863	25,000	26,796

The carrying value of payables approximates their fair value.

13. Provision for Cyclical Maintenance

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Provision at the Start of the Year	30,438	30,438	28,785
Increase/ (decrease) to the Provision During the Year	4,362	5,000	1,653
Use of the Provision During the Year	-	(28,438)	-
Provision at the End of the Year	34,800	7,000	30,438
Cyclical Maintenance - Current	32,300	-	28,438
Cyclical Maintenance - Term	2,500	7,000	2,000
	34,800	7,000	30,438

14. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
No Later than One Year	3,786	2,015	2,015
Later than One Year and no Later than Five Years	8,513	4,126	1,626
Later than Five Years	-	-	-
	12,299	6,141	3,641

15. Funds held in Trust

	2020 Actual \$	2020 Budget \$	2019 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	488	-	37,536
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	488	-	37,536

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Special Needs Fence	<i>completed</i>	8,944	-	8,944	-	-
Drainage	<i>completed</i>	(1,625)	-	(1,625)	-	-
Totals		7,319	-	7,319	-	-

Represented by:

Funds Held on Behalf of the Ministry of Education	-
Funds Due from the Ministry of Education	-
	-

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contributions \$	Closing Balances \$
Special Needs Fence	<i>completed</i>	-	146,426	(137,482)	-	8,944
Drainage	<i>in progress</i>	-	6,809	(8,434)	-	(1,625)
Totals		-	153,235	(145,916)	-	7,319

17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

18. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
<i>Board Members</i>		
Remuneration	2,650	3,495
Full-time equivalent members	0.15	0.15
<i>Leadership Team</i>		
Remuneration - Principal 1	56,384	55,232
Remuneration - Principal 2	31,256	23,157
Full-time equivalent members	1.00	1.00
Total key management personnel remuneration	90,290	81,884
Total full-time equivalent personnel	1.15	1.15

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020 Actual \$000	2019 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	80-90	70-80
Benefits and Other Emoluments	0-1	0-1
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
0	0.00	0.00
	0.00	0.00
	0.00	0.00



The disclosure for 'Other Employees' does not include remuneration of the Principal.

19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	-

20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at **31 December 2020** (Contingent liabilities and assets at **31 December 2019**: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

21. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

Nil

(Capital Commitments 31/12/2019)

(a) Contract for Special Needs Fence to be completed in 2020, which will be fully funded by the Ministry of Education. \$146,426 has been received, of which \$137,482 has been spent on the project to date; and

(b) Contract for Drainage to be completed in 2020, which will be fully funded by the Ministry of Education. \$6,809 has been received, and \$8,434 has been spent on the project to date.

(b) Operating Commitments

As at 31 December 2020 there are no operating commitments.(2019: Nil)



22. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

23. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2020 Actual \$	2020 Budget (Unaudited) \$	2019 Actual \$
Cash and Cash Equivalents	106,682	43,259	120,392
Receivables	19,702	15,000	17,881
Investments - Term Deposits	40,000	50,000	40,000
Total Financial assets measured at amortised cost	<u>166,384</u>	<u>108,259</u>	<u>178,273</u>

Financial liabilities measured at amortised cost

Payables	32,863	25,000	26,796
Finance Leases	12,299	6,141	3,641
Total Financial Liabilities Measured at Amortised Cost	<u>45,162</u>	<u>31,141</u>	<u>30,437</u>

24. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.